

User Guide TPMS

Login:

Internet Adresse: <https://sourcing.t-mobile.at/>

You have received your Login Data already a few days ago via e-Mail.

Adresse <https://sourcing.t-mobile.at/sso/jsp/login.jsp> Wechselln

TPMS

T-Mobile Austria Procurement Management and Sourcing System

Login
Name : *

Password : *

[Forgot your Login Name or Password?](#)

T Life is for sharing.

At your first login in TPMS, you will be asked to change your password, and also to complete the question for resetting the password.

Change Password of user Karin Wurzinger in Organization Testsupplier DUMMY	
Enter Password	
Current Password *	<input type="password"/>
New Password *	<input type="password"/>
Retype Password *	<input type="password"/>
Password Reset Question:	
Be sure the questions/answers you have selected are ones you will remember. You will need to correctly answer your selected Password Reset Question with an exact match to reset your password online. The answer to your question is not case-sensitive.	
Select Question *	Please Select <input type="button" value="v"/>
Enter Answer *	<input type="text"/>
<input type="button" value="Save"/> <input type="button" value="Cancel"/>	

Type your current and new passwords in the appropriate fields and Click on the Save button to change it.

Afterwards you will have to confirm T-Mobile Austria's requirements:

Welcome to T-Mobile Austria Procurement Management and Sourcing System!

Here you can find our requirements which have to be fulfilled by all our suppliers.

Requirements profile for T-Mobile Austria suppliers:

Quality:

- Refinement of products and processes.
- Compliance with quality standards (e.g. ISO 9000 ff.).
- Compliance with official and legal requirements in the country of manufacture.

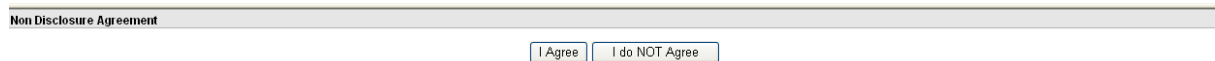
E-Business

- We attach particular importance to the use of modern electronic procurement tools. We demand electronic data exchange and the use and deployment of our e-Business tools (e-auction, electronic billing, electronic catalog systems, etc.) from our suppliers.

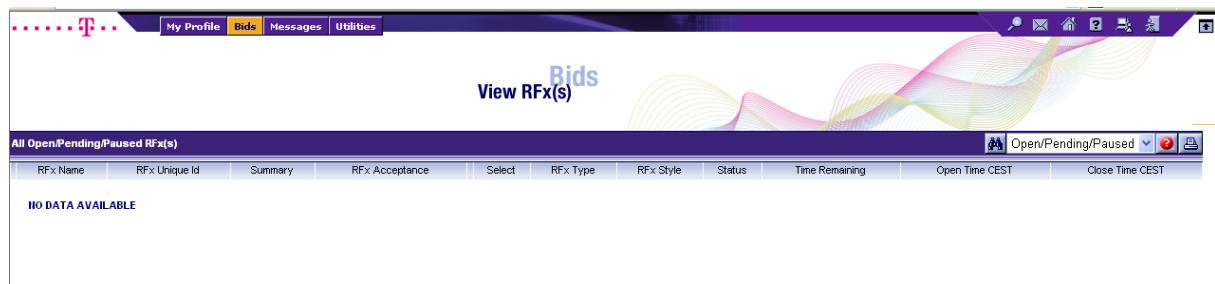
Social responsibility and environmental protection

- Compliance with international norms, directives and standards, especially those of the International Labor Organization, Organization for Economic Co-operation and Development and Global Compact.
- Rejection of all forms of discrimination.
- Exclusion of child and forced labor
- Responsible use of ecological resources
- Observance of the sustainability model with the aim of retaining a dynamic balance between the economic, social and environmental aspects of business along the entire value chain.
- Our suppliers must accept the social charter of our company, Deutsche Telekom (http://download-dtag.t-online.de/englisch/company/9-sustainability/040302_socialcharter.pdf).

With your commitment you agree the fulfilment of our conditions and will be forwarded to the TPMS.
Thank you!

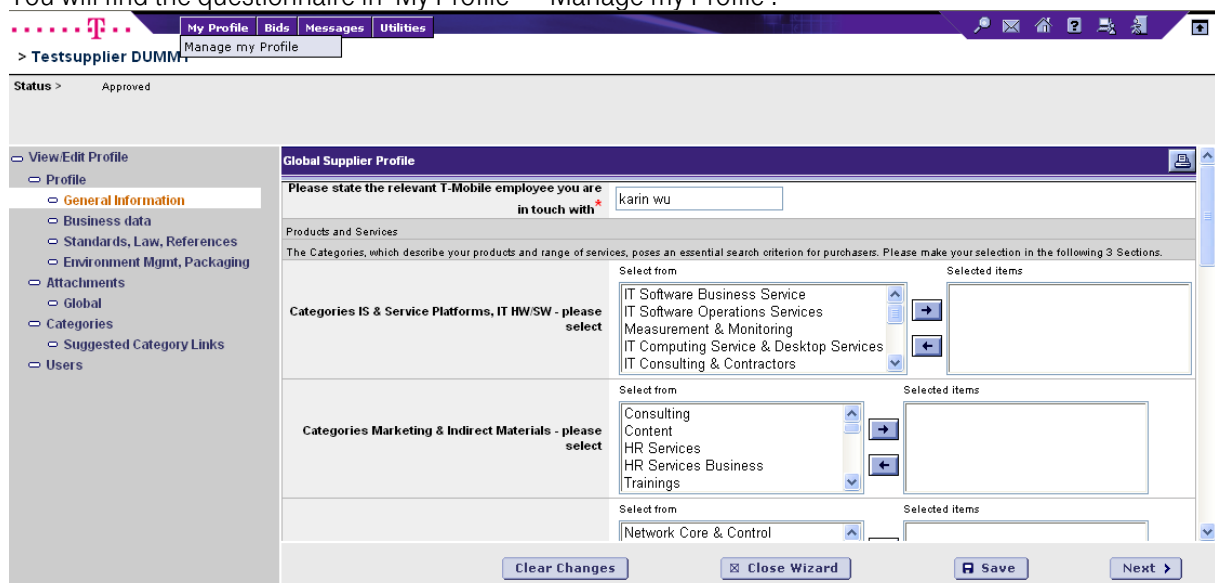


After your confirmation, the following screen appears:



As we do not use the RFX functionality yet, 'no data available' is displayed

You will find the questionnaire in 'My Profile' - 'Manage my Profile':



Enter your data directly in your profile, there are 3 different sections:

- General Information

- Products and Services
- General details of your company
- T-Mobile Identification data
- General identification information

- Business Data

- Bank account details
- General information
- Business data
- Local factors

- Standards, Law and References

- Standards and Certificates
- Company information/references

Please answer all questions as specified.

It is only possible to complete one section after the other, i.e. as long as the section 'General Information' is not filled in, you cannot start answering the 'Business Data'

Saving your numbers is just possible after finishing a complete section!

Please add your Attachments, e.g. annual report, credit rating, catalogues and brochures:

The screenshot shows a web interface for a supplier profile. At the top, there are navigation tabs: 'My Profile', 'Bids', 'Messages', and 'Utilities'. Below this, the profile name is 'Testsupplier DUMMY' and the status is 'Approved'. A left-hand navigation menu includes 'View/Edit Profile', 'Profile', 'General Information', 'Business data', 'Standards, Law, References', 'Environment Mgmt, Packaging', 'Attachments' (highlighted with a red circle), 'Categories', 'Suggested Category Links', and 'Users'. The main content area is titled 'Attachments (0)' and contains a table with columns: Folder, Content, Attachment Name, Description, Last Changed by, Date Modified, and Size. The table is currently empty, displaying 'NO DATA AVAILABLE'. Action buttons for 'Add', 'Update', 'Export', and 'Delete' are visible at the top of the table.

Click 'Add', name it, select the folder, attach it and save it:

The screenshot shows the 'Add Attachment' form. At the top, it says 'Please enter attachment information. (Max allowed upload file size 5 MB)'. The form has a table with the following columns: Name, Folder, Location, Description, and Attach Content. There are five rows, each with a text input field for 'Name', a dropdown menu for 'Folder' (set to 'Background'), a dropdown menu for 'Location' (set to 'Local Drives'), a file selection icon with a plus sign, and a 'Durchsuchen...' button. At the bottom of the form, there are three buttons: 'Save', 'Close', and 'Add More'.

Contact details:

Update the contact details of your user and add additional users if necessary:

The screenshot shows a navigation menu for a user profile. At the top, there are buttons for 'My Profile' and 'Bids'. Below them is the title '> Testsupplier DUMMY'. A 'Status > Approved' indicator is visible. The main menu is titled 'View/Edit Profile' and contains several sub-items: Profile, General Information, Business data, Standards, Law, References, Environment Mgmt, Packaging, Attachments, Global, Categories, Suggested Category Links, and Users. The 'Users' item is circled in red.

The screenshot shows the header of the 'Create User' page. It features the 'Users' logo and the text 'Create User'.

Create a User in Organization 'Testsupplier DUMMY'	
Role *	Supplier Application Manager
Title	
First Name *	
Last Name *	
Login Name *	
E-mail *	
Work Phone Number *	
Alternate Phone Number	
Fax	
Preferred Language	Default (Default = English)
Preferred Number Format	Default (Default = #,###,##)
Preferred Date Format	Default (Default = MM/dd/yyyy)
Preferred Currency	Please Select
Enable external email notification?	<input checked="" type="radio"/> Yes <input type="radio"/> No
Time Zone *	(GMT + 01:00) Amsterdam, Berlin, Bern, Rome, Stockholm, Vienna
Type of Contact Person *	Contact Person for further enquiry
Approval Status	
Status	<input checked="" type="radio"/> Approved <input type="radio"/> Unapproved
<input type="button" value="Save"/> <input type="button" value="Close"/>	

Further helpful and interesting information you will find here:

The screenshot shows a web application interface. At the top, there is a navigation bar with a logo on the left and several menu items: "My Profile", "Bids", "Messages", and "Utilities". The "Utilities" menu is expanded, showing a list of options: "Tutorials", "Admin", "Import/Export", and "Manage Organization". Below this, there is a section titled "Click a topic below to view tutorials". This section contains a table with five columns: "General Events", "RFI/RFP Events", "RFI/RFP/RFQ Events", "RFQ/RFP Events", and "All". Under the "General Events" column, there is a list of tutorial topics: "Basic Captivate Tutorial", "Logging In and Navigation", "General Navigation", "Updating Your Profile", "Viewing and Accepting an RFX", "Attachments - Download and Upload", and "Managing Supplier Users". Each of these topics is circled in red.

General Events	RFI/RFP Events	RFI/RFP/RFQ Events	RFQ/RFP Events	All
Basic Captivate Tutorial				
Logging In and Navigation				
General Navigation				
Updating Your Profile				
Viewing and Accepting an RFX				
Attachments - Download and Upload				
Managing Supplier Users				